

Town of Wenham
Town Hall & Police Station Building Committee
Meeting of Thursday, February 16, 2006 ~7:30 p.m.
Fire Station Meeting Room
Meeting #95

Present: John Darling, Chair; Tom Tanous, Jeff Chelgren, John Clemenzi, Ken Walsh, Bill Nichols, Don Bannon, Ken Whittaker, Stan Dodge, Jim Howard, Harriet Davis, David Mehlin, Todd Brainard, Ben Tymann
Also Present: Catherine Tinsley, Secretary

7:31 p.m. – Mr. Darling called the meeting to order and identified the agenda.

Minutes

There were none ready for review at this meeting.

The Request for Qualification for Project Manager

Mr. Darling stated the draft is in the process of being prepared.

Community Preservation Act (CPA)

Mr. Darling outlined the process and the application to the Community Preservation Committee (CPC) for CPA funds to supplement the town hall/police station project cost, noting the final application will go to the Selectmen for review and approval prior to be submitted to the CPC.

The CPA sub committee had prepared a draft of the information for the application which was reviewed by the committee including topic headlines and the detailed information included in each as follows:

- The Application
- The Project
- The Need
- The Historical and Architectural Significance of the Town Hall
- Community Support
- Budget and Funding
- Project Schedule

The Committee discussed the fact that a detailed budget for the project could not be prepared until the architect has completed his work on the various design options and the Committee had reviewed cost estimates for those options. The schedule calls for this information to be available in early to mid April. The Committee will include this explanation in the CPA application and will seek the CPC's cooperation with its review of the application.

The Committee briefly talked about the need to make a future presentation to the CPC regarding the project when the design and budget information has been developed.

It was agreed that the Chair and the Town Administrator will prepare a final draft of the application based on the discussion at this meeting and bring it to the Selectmen for approval and submission to the CPC.

8:22 p.m. Stan Dodge moved to adjourn, Ken Walsh seconded and the motion was approved by unanimous vote.